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MEMORANDUM

DATE: August 20, 1979
TO: PMIP Cluster and Resource Leaders (First and Second Year Groups)
FROM: *Enid Beaumont*
Enid Beaumont, Executive Director, NIPA
SUBJECT: Cluster and Resource Leader Briefing

Just a reminder of the briefing to be held at NIPA Headquarters, 1225 Connecticut Avenue, NW, Suite 300, Washington, D.C., on the following dates:

September 13, 1979 5:30 p.m. - 9:00 p.m.
September 14, 1979 9:00 a.m. - 4:00 p.m.**

As the enclosed agenda indicates, the meeting will explore the successes and problems experienced in the first year and will discuss the roles and relationships of all parties in the career development program. Materials you will need in the coming year will be distributed at this meeting.

Also enclosed is a brief background summary of the program for your review.

If you have not done so already, please call us at (202)828-6524 to let us know whether or not you will attend. Thank you.

Wmm

Enclosures

CC to: Andrew Boesel
Kathie Libby

****Washington, D.C. Cluster Leaders are expected Thursday evening, but only from 11:00 a.m. to 2:30 p.m. on Friday, September 14. However, you are welcome to attend the entire meeting.**